

## Code of Conduct

Key Club members, adult advisors, and invited guests are expected to demonstrate behavior consistent with the high ideals of Key Club and should abide by the provisions of this Code while in attendance at any Key Club event.

### Responsible Behavior

1. All participants are expected to abide by all government laws and regulations.
2. Participants must respect the personal property of others, as well as the property of any meeting or lodging facility. The placing of signs or messages on the windows of the lodging rooms is prohibited. Any damage caused by the individual must be paid for by that individual.
3. Participants may not possess or consume any alcoholic beverage.
4. Participants may not possess or use any drugs or other controlled substance, with the exception of medication prescribed for the participant.
5. Participants may not possess or use tobacco products.
6. Participants are expected to abstain from any activity of a sexual nature.
7. Participants are expected to not tolerate hazing or any action that creates unnecessary physical or mental discomfort, embarrassment, harassment or ridicule of others.
8. Participants may not possess weapons, firecrackers, or anything of a dangerous nature or act in any way unbecoming of a Key Clubber.

### Dress Code

1. All participants are expected to abide by the designated dress code
2. Both male and female should wear appropriate attire. Any Key Club or school t-shirt would be appropriate. Appropriate length shorts, capris, jeans will be allowed. It is recommended that everyone wear sneakers or similar footwear.
3. All outfits should remain in appropriate dress standard (no midriff, etc.).

*Note: Items within this section may be modified with approval of the Lieutenant Governor and Regional Advisor.*

### Enforcement of Code of Conduct

1. Violations of this Code will result in notification to the club advisor and/or Regional Advisor and respective chaperone.
2. Violations involving destruction of property, possession, consumption or use of alcoholic beverages or controlled substances, vandalism, theft, gross insubordination, violence or sleeping room violations (boys in girls room/girls in boys room) will result in immediate dismissal from the event.
3. Within 30 days of the conclusion of the event/conference, notification of violation of this code by any participant(s) disciplined will be made in writing by the Region Advisor to the school, Kiwanis sponsoring club, parents of the participant(s), and the Kiwanis District Administrator.
4. It may be determined by the Region Advisor, District Administrator, Coordinator of Sponsored Programs and the Kiwanis District Executive Director, that an entire club is in violation of this code of conduct. That club may be suspended from attending Key Club events.

Participant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Parent/Legal Guardians Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_